



## Privacy Policy

In accordance with the provisions of Act No. 2004-575 of 21 June 2004 for the confidence in the digital economy, users of the clustdoc.com site are informed of the identity of the various actors in the context of its realization and its follow-up.

## **1. Website edition**

The site clustdoc.com is published by the company Clust Technologies S.A.S, with a share capital of 1,000 euros, being registered with Paris Trade and Companies Register.

## **2. Host Headquarters**

Amazon Services Europe S.à r.l, Société à responsabilité limitée, 5 Rue Plaetis, L2338 Luxembourg

Share Capital: EUR 37,500

Registered in Luxembourg

RCS Luxembourg No: B 93815

Business Licence Number: 1 100416

Luxembourg VAT Registration Number: LU 19647148

## **3. Contact Us**

[contact@clustdoc.com](mailto:contact@clustdoc.com)

## **4. CNIL**

The collection and processing of personal data by the company has been the subject of a simplified declaration with the French Authority for the protection of personal data (the National Commission for Informatics and Freedom -CNIL) (No. 2093325).

You have the right to access and rectify the information that concerns you, which you can exercise by contacting the CNIL head of the company at the following postal address (or electronic): 39 BD Auguste Blanqui, 75013 Paris ( [contact@clustdoc.com](mailto:contact@clustdoc.com)).

You may also, for legitimate reasons, oppose the processing of your data.

# Clustdoc.com is committed to respecting your confidentiality

## 5. Collected information

### 1. What personal information and data do we collect ?

We may collect the following types of personal information:

-name

-mailing or street address

-email address

-telephone number and other contact details

-age or date of birth

-credit card information

-Cookies and Usage data

-your device ID, device type, geo-location information, computer and connection information, statistics on page views, traffic to and from the sites, ad data, IP address and standard web log information

-details of the products and services we have provided to you or that you have enquired about, including any additional information necessary to deliver those products and services and respond to your enquiries

-any additional information relating to you that you provide to us directly through our website or app or indirectly through your use of our website or app or online presence or through other websites or accounts from which you permit us to collect information

-information you provide to us through customer surveys or

-any other personal information that may be required in order to facilitate your dealings with us such as Third party access.

### 2. Why do we collect this information ?

We may collect, hold, use and disclose your personal information for the following purposes:

- to enable you to access and use our website, services, products and applications

- to operate, protect, improve and optimise clustdoc.com, services, products and applications, business and our users' experience
- to send you service, support and administrative messages, reminders, technical notices, updates, security alerts, and information requested by you
- to administer rewards, surveys, contests, or other promotional activities or events sponsored or managed by us or our business partners
- to comply with our legal obligations, resolve any disputes that we may have with any of our users, and enforce our agreements with third parties and

### **Third Party access**

This type of service allows Clust to access Data from your account on a third-party service and perform actions with it.

These services are not activated automatically, but require explicit authorization by Yourself.

#### **Google Drive account access (Google LLC)**

This service allows Clust to connect with your account on Google Drive, provided by Google LLC.

Clust users can save the requested documents to the cloud folders of their choice. To activate that feature, they need to login with their Google account and grant Clust the rights to upload the documents to their folders. Clust will never read or write folders out of the Clust folder in the user's cloud account.

#### **DropBox**

This service allows Clust to connect with your account on DropBox, provided by DropBox, Inc.

Clust users can save the requested documents to the cloud folders of their choice. To activate that feature, they need to login with their DropBox account and grant Clust the rights to upload the documents to their folders. Clust will never read or write folders out of the Clust folder in the user's cloud account.

## **Box**

This service allows Clust to connect with your account on Box, provided by Box, Inc. Clust users can save the requested documents to the cloud folders of their choice. To activate that feature, they need to login with their Box account and grant Clust the rights to upload the documents to their folders. Clust will never read or write folders out of the Clust folder in the user's cloud account.

## **One Drive, SharePoint**

This service allows Clust to connect with your account on OneDrive and SharePoint, provided by Microsoft Corp, Inc. Clust users can save the requested documents to the cloud folders of their choice. To activate that feature, they need to login with their One Drive and SharePoint account and grant Clust the rights to upload the documents to their folders. Clust will never read or write folders out of the Clust folder in the user's cloud account.

## **Google Analytics (Google LLC)**

The services contained in this section enable Clust to monitor and analyze web traffic and can be used to keep track of User behavior.

Google Analytics is a web analysis service provided by Google LLC ("Google"). Google utilizes the Data collected to track and examine the use of this Application, to prepare reports on its activities and share them with other Google services.

Google may use the Data collected to contextualize and personalize the ads of its own advertising network.

Personal Data collected: Cookies and Usage Data.

## **Hotjar Heat Maps & Recordings (Hotjar Ltd.)**

Heat mapping services are used to display the areas of a page where Users most frequently move the mouse or click. This shows where the points of interest are. These services make it possible to monitor and analyze web traffic and keep track of User behavior.

Some of these services may record sessions and make them available for later visual playback.

Hotjar is a session recording and heat mapping service provided by Hotjar Ltd. Hotjar honors generic „Do Not Track“ headers. This means the browser can tell its script not to collect any of the User's data. This is a setting that is available in all major browsers.

### **Tag Management**

This type of service helps the Owner to manage the tags or scripts needed on this Application in a centralized fashion.

This results in the Users' Data flowing through these services, potentially resulting in the retention of this Data.

## **6.How to contact Clust?**

Please contact us with any questions or comments about this Policy, your Personal Data, our use and disclosure practices, or your consent choices by email at [contact@clustdoc.com](mailto:contact@clustdoc.com). If you have any concerns or complaints about this Policy or your Personal Data, you may contact Clust's [Data Protection Officer by email](#) at the above email address.

Last update: 21/06/2018